

2014

## **Dodge City Convention and Visitors Bureau Trolley Policy**

### **The Trolley**

- The Trolley seats 24 passengers.
- The Trolley is air conditioned and heated.
- The Trolley is wheelchair accessible.
- The Trolley has wood bench seating, with a large seating area in the back.
- The Trolley is enclosed with windows. Windows do not open.

### **Historic Trolley Tours**

#### **Memorial Day to Labor Day during regular business hours**

- The Historic Tour is a one hour recorded narrated tour.
- Group Rates available for groups of 10 or more at a discounted price, based on availability.

### **Trolley Rentals**

**Use Rates and Policies Rental Rates, Based on availability, within fifteen (15) miles of Dodge City limits. No alcohol, tobacco products or illegal substances will be permitted on the trolley.**

#### **Private Historical Tours and Shuttle Transportation**

**Passengers to and from one location to another or a continuous loop with multiple stops.**

- \$100.00 for a 1 Hour Rental [minimum]
- \$175.00 for a 2 Hour Rental
- \$75.00 for each additional hour
- \$100.00 non-refundable deposit is required. [applied toward rental fee.]
- "Step on Guide" service [live narrations and story tellers] when available. Fee to be determined by guide.

**\* Please note hourly rate includes driver, fuel, cleaning.**

#### **Special Notes Regarding Trolley Rental**

- There is only one trolley available for rentals.
- If The Trolley breaks down before the event, and no backup rental is available, no fee will be charged. Any deposit will be refunded.
- If breakdown occurs during rental of event, and no backup is available, the renter will be responsible for alternate transportation, no rental fee will be charged and any deposit or rental fee paid will be returned.

#### **Conditions of Operation**

- The Trolley shall only be operated on paved roads (no dirt or gravel roads).
- The Trolley shall not operate outside the city limits.

"\*It is understood and agreed that the City of Dodge City will not be liable for any expenses, claims and/or damages that may result from mechanical failure of the trolley that prevents its use in the above-stated event. It is understood that no alternative vehicle is available to substitute for the trolley should mechanical failure prevent its use for the above-stated event."

- The renter shall be held responsible for any damages to the trolley resulting from the rental that is not due to normal use.
- Any abusive or disruptive behavior(s) by trolley occupants will not be tolerated, and may result in immediate termination of trolley use, at the trolley driver's discretion. Any fees paid will not be refunded under these circumstances.
- All fees are based on availability.

### **Non Profit Special Considerations Fees**

- Contact CVB for non-profit rates.

**\*\*\*\*Not for internet publication\*\*\*\***

### **Group Rates available for groups of 10 or more at a discounted price.**

- Group Discounts will be \$1.00 per child and \$2.00 per adult off the regular ticketed prices of the Historic Trolley tours that operate during regular business hours, Memorial Day through Labor Day.

### **Non Profit Special Considerations- based on availability**

- Any organization that carries a 501C-3 that operates within Dodge City, who desires to rent the trolley for a special fund raising event, may do so at a reduced rate of one half the normal rental rates, contingent on availability.

### **Availability for Events in Dodge City**

- The Trolley will aid area attractions with events, parades and other special happenings, at no charge. One per attraction, per year, based on availability, first come, first serve. As approved by the CVB Director and or the City Manager.
- The Trolley will be used to make the event stronger, and add to the events overall appeal.

### **Group and/or Convention Rates**

- The trolley may be reserved for groups or convention shuttle services. (See above rate schedule.)
- A Sponsorship agreement may be negotiated between group/convention planner and the Dodge City Convention & Visitors Bureau.

### **Government, City of Dodge City, or Ford County Trolley Consideration**

- The Trolley can be used to enhance visits of public officials, dignitaries, celebrities, and other special visitors to the City of Dodge City at no charge, as available, based on approval of the CVB director.

### **Special Notes**

- There is only one Trolley available for private rental.
- The Trolley rental is based on first come, first served availability.

"\*It is understood and agreed that the City of Dodge City will not be liable for any expenses, claims and/or damages that may result from mechanical failure of the trolley that prevents its use in the above-stated event. It is understood that no alternative vehicle is available to substitute for the trolley should mechanical failure prevent its use for the above-stated event."

- If The Trolley breaks down before the event, backup may not be available,
- If breakdown occurs during event, backup may not be available; the event planner will be responsible for alternate transportation.
- The CVB shall provide trolley driver and necessary fuel for event.

"\*It is understood and agreed that the City of Dodge City will not be liable for any expenses, claims and/or damages that may result from mechanical failure of the trolley that prevents its use in the above-stated event. It is understood that no alternative vehicle is available to substitute for the trolley should mechanical failure prevent its use for the above-stated event."